

Upgrading fotoBiz® for Windows from v1 to v2

Backup fotoBiz 1.0

Protect your data by backing up fotoBiz 1. Copy your entire fotoBiz 1 folder to a CD or other removable drive. The fotoBiz folder can be found in the Program Files folder on your hard drive. This step is essential! If your data is lost or damaged during the upgrade process, we will not be able to help you if you do not have a current backup.

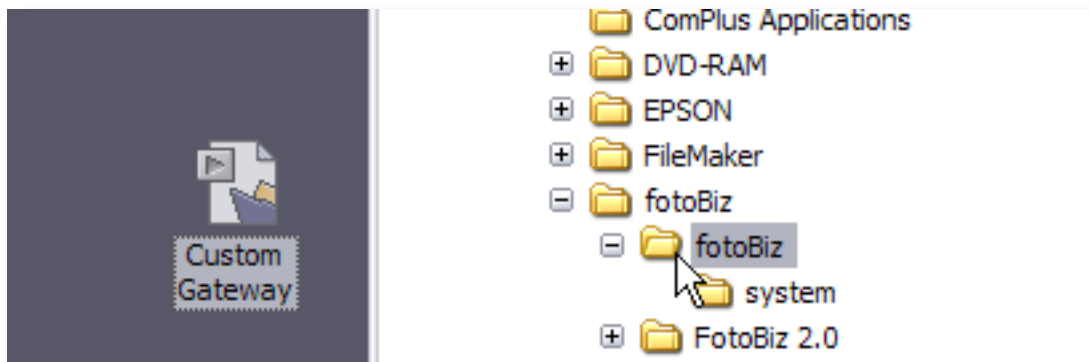
Download the Custom Gateway Module

If you haven't already, download the Custom Gateway Module for Windows from our website (www.fotobiz.net/upgrade.html) and save it to your desktop.

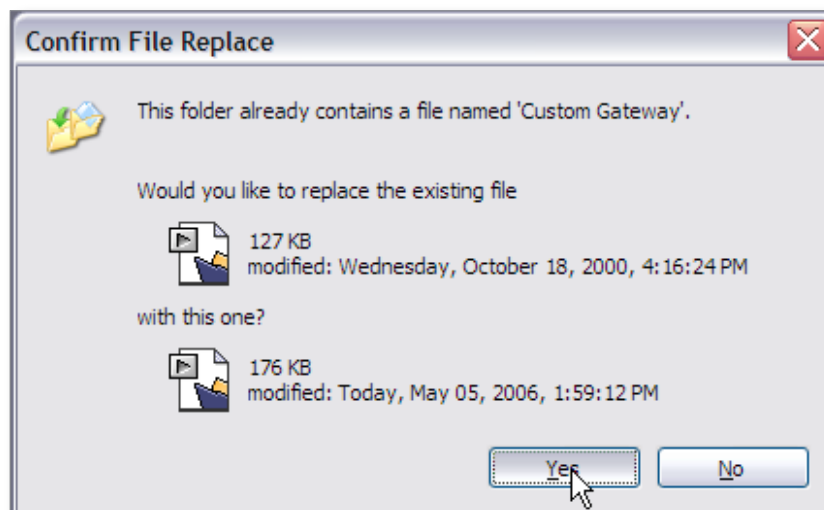


Replace the Custom Gateway Module

Drop the new Custom Gateway Module into your fotoBiz 1 folder. It is the folder labeled "fotoBiz" INSIDE your parent fotoBiz folder.



You will get a message asking if you want to replace it with the new version. Click "Yes". If you don't get the message below, you've dropped the Custom Gateway into the wrong folder.



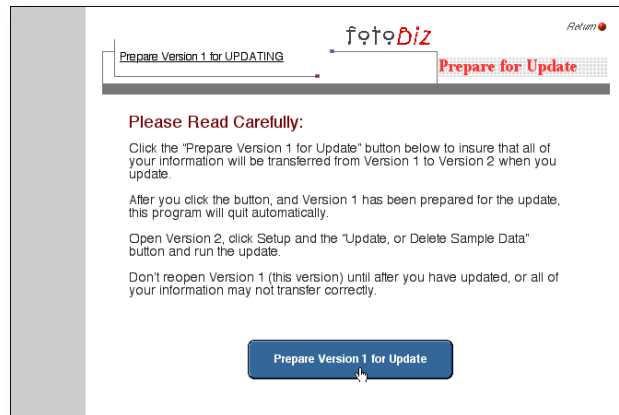
Upgrading fotoBiz[®] from version 1 to version 2

Run the Custom Gateway Module

Open fotoBiz 1 and click the “Custom” Button on the lower left on the contacts screen.



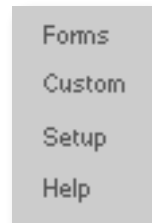
The new Custom Module has a big blue button labeled “Prepare Version 1 for Update”. Read the instructions on the screen and then click the blue button. The program will cycle through your different modules in fotoBiz and prepare them for the update, then it will shut down fotoBiz version 1 automatically.



To be sure all of your data is transferred when you do your upgrade, DO NOT go back into version 1 until the upgrade process is finished.

Update fotoBiz 2.0

Open fotoBiz 2.0 and click the “setup” button on the lower left of the Contacts screen.



Click “Update or Delete Sample Data”.



Tell fotoBiz you want to “Update” and follow the instructions on the screen.

